

## Leicester U3A (Charity Number 1083274)

### Minutes of the Committee Meeting held by Zoom after the AGM on Tuesday 11<sup>th</sup> May 2021 at 15:00

Present: Tony Davison (chair), Ros Devine, Bob Holness, Henry Paulinski, Sandra Barker, Margaret Potter, Neil Taylor, Keith Pyne

#### 1. Apologies

There were none.

#### 2. Committee Membership and Roles

Following the AGM the Committee has eight Members. This leaves four vacancies.

It was agreed that the remaining Committee members should be allocated roles as follows:

Margaret Potter	Membership Secretary & Minute taker
Sandra Barker	Well Being and Hospitality
Neil Taylor	Groups & Trips Co-ordinator
Keith Pyne	Speaker Finder

There being no one on committee with the skills and willing to take on publicity it was decided to canvas the membership. It was agreed to advertise the vacancy in newsheets referring to an article to go in the newsletter. Neil will also contact convenors to canvas their group membership. **ACTION NEIL** Margaret will create an article from Committee suggestions and including the role of the Publicity Coordinator. **ACTION MARGARET** Meanwhile Henry will cover until the u3a day has concluded and will hand over by supporting anyone who takes the position. It was agreed that Facebook and the web site were inappropriate as they can be accessed by the general public and the post id only open to members.

#### 3. A.O.B if urgent

Ros will need to: Update charity commission and Third Age Trust for new Trustees Keith Pyne and Henry Paulinski who were previously only co-opted. She will also arrange induction for them and for Tony who had not been inducted the previous year. **ACTION ROS** Everyone was reminded to complete and post to her the 'fit and proper persons' statement. **ACTION ALL**

#### 4. Date and Time of Next Meeting

Tuesday 25<sup>th</sup> May 10:30 by Zoom Sandra offered her apologies in case she cannot join due to a visitor commitment. She also advised holiday dates of 5<sup>th</sup> to 9<sup>th</sup> July.

Tuesday 29<sup>th</sup> June 10:30 – to be advised

Tuesday 20<sup>th</sup> July 10:30 if required as there is no August General Meeting.

The meeting closed at 15:40